

Booking on to Sessions without Paying, Paying in Bulk

Version 0.1 11/08/23

Introduction

This document describes how to book on to a session without paying at the time of booking and then pay in bulk for sessions attended in a period.

This is beneficial to the club as we are charged 'per card transaction'. So, the fewer card transactions we incur, the more of the money we get to keep which goes to paying for pitch fees, bibs, balls, kit, etc.

It is also beneficial to players as it means you can cancel out of sessions if the need arises without having to obtain refunds or request alternate sessions where fees are waived.

This guide has been created using the Coacha app (<https://my.coacha.app/>) running inside a web browser (Google Chrome in my case) on a Windows laptop. These instructions may not work if using the Coacha app on a smartphone.

Booking on to Sessions without Paying

From the 'Calendar & Bookings' menu use the right hand pane to select the session you wish to book on to. Once selected, press the 'Pay & Book' button:

Book onto session

You can book onto a session at Stamford Strollers by selecting the session you would like to attend below and clicking 'book'. Repeat the process to book onto multiple sessions. Please note, you will only be able to book onto a session/event if it occurs within the next 90 days.

NOTE: Some clubs might have a cancellation policy which may result in a charge if you don't turn up to a session that you book onto. Please contact the club to clearly understand your obligations when you book onto a session through this system.

Session: Elsea Park Tuesday (£5.00) ▼

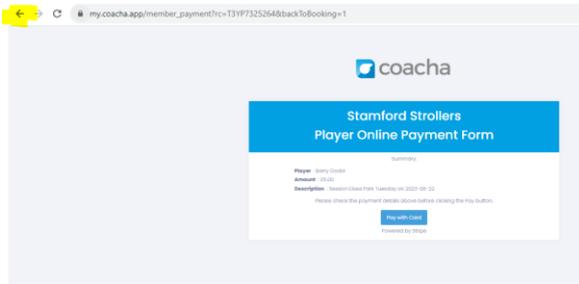
Subscriber: Barry Goold ▼

Date / Time: 22-Aug-2023 : 7:00 PM to 8:00 PM (2/14) ▼

Payment Method: Online Card Payment ▼

Clear Pay & Book

This takes you to the Coacha payment page. When you land on this page, press the back arrow button (top left) to go back to the previous page:



This has the effect of booking you on to the session but without taking payment (the session just booked is still marked as to Pay):

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Session:

Subscriber:

Your Session Bookings

Sessions between July 30, 2023 and September 9, 2023

Eisea Park Tuesday Tue, 15 Aug 2023 7:00 PM Barry Gould	<input type="button" value="Cancel"/>	<input type="button" value="Pay"/>
Eisea Park Tuesday Tue, 22 Aug 2023 7:00 PM Barry Gould	<input type="button" value="Cancel"/>	<input type="button" value="Pay"/>

Paying in Bulk for Sessions Attended

As mentioned above, Stamford Strollers is happy for players to book on to sessions without paying at the time of booking, but asks that members settle their account on a monthly basis (around the end of the month).

This works best if players book on to sessions up to the end of the month and then pay for what they attended at month end, before booking sessions for the next month.

If members book on to sessions for future months they will be forced to pay for them before attending. This then negates some of the benefit of being able to cancel out of sessions without having to seek refunds or waived future sessions.

To pay for all sessions in one go, from the 'My Money' menu, select the Pay All button from the right hand pane:

Your outstanding payments Total: £25.00 [Pay All](#)

Here are your current outstanding payments for the club, to pay, just hit the Pay button. If you think any of these payments are not correct please contact your club owner.

Barry Goold Session Elsea Park Tuesday on 2023-08-22 Request - August 11, 2023	£5.00	Pay
Barry Goold Session Elsea Park Tuesday on 2023-08-15 Request - August 11, 2023	£5.00	Pay
Barry Goold Session Elsea Park Tuesday on 2023-08-08 Request - August 7, 2023	£5.00	Pay
Barry Goold Session Elsea Park Tuesday on 2023-08-01 Request - August 1, 2023	£5.00	Pay
Barry Goold Session Elsea Park Saturday on 2023-08-05 Request - August 1, 2023	£5.00	Pay

This opens up the Coacha payment page with all outstanding sessions totalled, from where the member can make their payment:

my.coacha.app/member_payment?cc=P42Hf325264,7CDIV325264,OGSTB325264,ZA90D325264,T3YP7325264

coacha

Stamford Strollers
Member Online Payment Form

Summary:

Item 1	£5.00	Barry Goold - Session Elsea Park Tuesday on 2023-08-22
Item 2	£5.00	Barry Goold - Session Elsea Park Tuesday on 2023-08-15
Item 3	£5.00	Barry Goold - Session Elsea Park Saturday on 2023-08-05
Item 4	£5.00	Barry Goold - Session Elsea Park Tuesday on 2023-08-08
Item 5	£5.00	Barry Goold - Session Elsea Park Tuesday on 2023-08-01
Total	£25.00	

Please check the payment details above before clicking the Pay button.

[Pay All](#)

Powered by Stripe

End of document